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**BROKEN ARROW PUBLIC SCHOOLS**  
*Educating Today      Leading Tomorrow*

Contract Committee Review Request  
 MUST BE COMPLETED IN FULL

Date: 3/25/24

Contract/Agreement Vendor: Incredible Pizza / Jessica Burns

Name of Vendor & Contact Person  
jburns@incrediblepizza.com  
Vendor Email Address

Incredible Pizza Party for NJHS end of year party.

Describe Contract (Technology, program, consultant-prof Development, etc.)  
 Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

ORMS NJHS

Reason/Audience to benefit  
4/15/24      \$ 1,409.30  
BOE Date      Amount of agreement

Person Submitting Contract/Agreement for Review: Kristin Wylie / Oneta Ridge Middle School

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO  
 If yes, Technology Admin: NO

Leadership Team Member:

Funding Source: NJHS / 897      897.2199.810.900.1050.000.530  
Fund/Project      OCAS Coding

Reference quote 105560

**Consent**      Oneta Ridge Middle School would like to contract with Incredible Pizza for a group event for our NJHS students for their end of year party. The total cost would be \$1409.30 for 65 students and 5 chaperones.

**Action**

**Summary** This area must be complete with full explanation of contract

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



Tulsa's Incredible Pizza  
 8314 E. 71st Street Tulsa, OK 74133 United States  
 539-444-8878  
<http://www.incrediblepizza.com>

## Order 105560 - Confirmation

### Customer Information

Smith, Hilary  
 6800 E Quincy Pl Broken Arrow, OK 74014 United States  
 Phone: 918-259-4360  
 Email: hsmith@baschools.org

<b>Group Event</b>	
<b>Guest of Honor: Oneta Ridge Middle School</b>	
Date: May 15, 2024   Time: 10:30 AM - 11:30 AM   Guests: 70 Hosts: Not yet assigned	
Base Price: (Includes: 0-0 Guests)	\$0.00
	<b>\$0.00</b>

Products	Qty	Price	Total
Group Event	1	\$0.00	<b>\$0.00</b>
Group Incredible - 20.99	65	\$20.99	<b>\$1,364.35</b>
<b>Description:</b> Free Buffet/Drink, \$15 Game Card & 1 Attractions Group J + \$8 Group Game Room			
Group Buffet and Drink - \$8.99	5	\$8.99	<b>\$44.95</b>
<b>Description:</b> Buffet and Drink \$8.99 Group F			
<b>Payments</b>		<b>Totals</b>	
		Total	<b>\$1,409.30</b>
		Balance Due	<b>\$1,409.30</b>

### Notes

Tax Exemt -- payment: PO -- Group will EAT FIRST upon arrival -- Reserved seating -- Please updated headcount 1-week prior to arrival -- anyone not paid for on the group ticket must purchase a buffet to enter; group rates may not apply. -- \*\* PLEASE KEEP STUDENTS ON THE BUS WHEN YOU ARRIVE - COMPLETE CHECK-IN FIRST \*\*